

Annex A.1 - DRC TECHNICAL BID FORM FOR SERVICES



RFP reference number:DRC-ALT-TUN-2025-003

Annex A.1 Technical
Bid

DRC to complete				Bidder to complete		
#	Line Item	Specification (refer to Annex F - Statement of Works)	Quantity required	Line item offered (refer to attached proposal if needed)	Country of Origin	Quantity offered
1	Equipment & Technical Assistance Packages	Complete the technical assistance to beneficiaries. To be provided twice (one for South-East region, one for North-West region).	2			
2	Strategic Veille & MSD Training	2-day specialized training for agricultural partners, covering strategic monitoring (veille), market systems development (MSD), policy analysis, and value chain dynamics. Includes training materials, facilitation, pre- and post-assessment.	1 session (20–25 participants)			
3	Awareness Sessions for Youth and Cooperatives	1-day participatory sessions (per region) on agricultural labour formalization. Methods include case studies, infographics, role-play. Includes materials, facilitation, pre- and post-assessment.	2 sessions (40 participants each)			
4	Business Support Groups	Facilitation of peer-support and mentorship groups among cooperatives in both regions. Includes group formation, facilitation of meetings, exchange visits, and reporting.	2 groups (1 per region)			
5	Legal Aid Services	Legal literacy sessions on Tunisian labour law (1 per region) + advisory and mediation support for 3–5 identified cases. Includes documentation and follow-up.	2 sessions + 3–5 cases			
6	Monitoring & Evaluation	Application of DRC monitoring tools, pre- and post-assessments for all activities, mid-term review, and follow-up visits. Includes data collection, analysis, and reporting.	Continuous (Oct–Dec)			
7	Reporting & Documentation	Inception report, activity reports (training, awareness, legal aid), proof of deliveries, monitoring reports, and final consolidated report. Includes photos, success stories, and lessons learned.	1 package			
DRC to complete				Bidder to complete		
Max. completion time required (days after contract signature):		3 months		Completion time offered (days after contract signature):		
Destination (if applicable):		Tunisia		Destination offered (if applicable):		
Minimum bid validity period required:		30 Days		Bid validity period offered:		
Additional comments to bidders:				Company Name:		
				Contact Person:		
				Address:		Phone number:
				Email Address:		Date:
				Signed by a duly authorized company representative:		
				Title:		
				Print Name:		
				Stamp of company		