

ANNEX A.2 - TECHNICAL DATA

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Lot No 1: Team Building Activities

#	Item required	Size/weight	Technical Specification	Unit of measure	Total Quantity required
1	Team Building Activity (Indoor)	N/A	<ul style="list-style-type: none"> - Capacity for 35 employees - Engaging, interactive session - Professional facilitator - Encourages teamwork & problem-solving 	Session	1
2	Team Building Activity (Outdoor)	N/A	<ul style="list-style-type: none"> - Green outdoor space - Activities promoting collaboration & fun - Safe & well-organized setup - Weather contingency plan 	Session	1

Lot No 2: Transportation (Bus Rental)

#	Item required	Size/weight	Technical Specification	Unit of measure	Total Quantity required
1	Bus Rental	35-seater	<ul style="list-style-type: none"> - Comfortable, air-conditioned bus - Pick-up & drop-off from central location in Tunis - Professional driver - Safe & reliable service 	Trip	1

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Lot No 3: Catering & Refreshments

#	Item required	Size/weight	Technical Specification	Unit of measure	Total Quantity required
1	Breakfast Service	N/A	<ul style="list-style-type: none"> - Buffet-style or plated options available - Local & organic products preferred - Includes freshly baked pastries, fruits, yogurt, eggs, cheese, fresh juices, and coffee/tea - Allergy-friendly & vegetarian/vegan options must be available - Setup: Eco-friendly tableware (reusable or biodegradable) 	Per Person	35
2	Lunch Service	N/A	<ul style="list-style-type: none"> - Three-course meal (starter, main, dessert) or buffet-style - Includes local, seasonal, and organic ingredients - Protein options: Meat, fish, poultry, or vegetarian alternatives - Special dietary accommodations (vegan, gluten-free, nut-free, etc.) - Outdoor dining option preferred, if available - Setup: Sustainable, eco-friendly tableware 	Per Person	35
3	Coffee Breaks	N/A	<ul style="list-style-type: none"> - Morning & afternoon break options - Includes coffee, tea, fresh juices, and herbal infusions - Healthy snacks: Nuts, dried fruits, granola bars, fresh fruits, and baked goods - Refillable water dispensers to minimize plastic waste - Setup: Reusable cups & utensils 	Per Break	2
4	Hydration Stations	N/A	<ul style="list-style-type: none"> - Cold & hot beverage stations available all day - Fresh infused water options (e.g., lemon-mint, cucumber, citrus) - Non-alcoholic refreshments available - Eco-friendly serving containers preferred 	Station	1

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Lot No 4: Gifts for Employees

#	Item required	Size/weight	Technical Specification	Unit of measure	Total Quantity required
1	Custom Backpack	33-38x60x12.5 cm	- Recycled denim (100% cotton, 0% elastane) - Custom DRC logo & employee initials - Eco-friendly production	Per Item	35
2	Small Indoor Plant	~10-15 cm	- Low-maintenance desk plant - Biodegradable pot - Eco-friendly packaging with DRC logo	Per Item	32
3	Eco-Friendly Office Supplies (for allergies)	N/A	- Alternative for allergy-sensitive employees (10%) - eg: Wooden desk organizers, Reusable glass water bottles	Per Item	3

Lot No 5: Green Cozy Space for Team Building

#	Item required	Size/weight	Technical Specification	Unit of measure	Total Quantity required
1	Team Building Venue (Indoor & Outdoor)	N/A	- Capacity: Must accommodate at least 35 employees comfortably - Location: Within a 20 km radius of downtown Tunis - Accessibility: Easily reachable by car & public transport - Ambiance: Cozy, nature-inspired setting with indoor & outdoor spaces	Venue	1
2	Indoor Space	N/A	- Seating Arrangement: Flexible setup (conference-style, lounge seating, or workshop tables) - Facilities: Comfortable furniture Good natural lighting & ventilation	Venue	1

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			<p>Heating/cooling system (depending on the season) Access to restrooms - Technology: • Wi-Fi connection • Audio-visual equipment (projector, screen, microphones, speakers) • Power outlets for charging devices</p>		
3	Outdoor Space	N/A	<p>- Greenery: Garden, terrace, or open-air area with trees & plants - Seating Options: Benches, outdoor tables, bean bags, or lounge chairs - Shaded Areas: Pergola, umbrellas, or covered seating - Activities Space: Open area for team-building games or group activities - Eco-Friendly Elements (preferred): Solar lighting, rainwater harvesting, recycled materials</p>	Venue	1