

Request For Quotation

RFQ Reference : 30000002347

Issuing/Publishing Date: 18/02/2025 10:23 PM

Subject of RFQ: RfQ/TNA42000000521

Open for Response Date =

Open Date value : 18/02/2025 10:23 PM

Description: L'Organisation Internationale pour les Migrations (OIM) en Tunisie, dans le cadre des programmes THAMM Plus et "Vers une coopération renforcée en matière de mobilité de la main-d'œuvre, des compétences et des étudiants entre la Tunisie et l'Italie", lance un appel à service pour une mission de cartographie des besoins en compétences dans le secteur du Bâtiment et Travaux Publics (BTP) en Italie et en Tunisie.

Contact Name: Naima MHAMDI

Close Date: 26/02/2025 11:00 PM

Contact Email: nmhamdi@iom.int

Expected date for contract/PO award:10/03/2025 10:00 AM

Timezone: Coordinated Universal Time

If any doubt exists as to the time zone in which the quotation should be submitted, refer to <http://www.timeanddate.com/worldclock/>

Cher Soumissionnaire,

Nous vous invitons à soumettre votre meilleure offre de prix HTVA pour la soumission de votre candidature selon les ToRs ci-joint, en réponse à la demande de devis RFQ 30000002342.

Vous trouverez tous les détails concernant cette demande sur la plateforme WAVE, où elle a été publiée.

Votre devis devra être soumis au plus tard le **26 février 2025 à 11h00, sur Wave ou bien sur iomtnbids@iom.int.**

Merci d'avance pour votre participation.

Cordialement,

RFQ INFORMATION

Method of submission	<p>Quotation must be submitted as follows: E-tendering or email</p> <p><i>Note that IOM only accepts bids submitted as per the required response method. In most countries, IOM only accepts bids submitted through E-tendering. In countries where IOM accepts bids submitted through several methods (i.e. by E-tendering, by email or by physical delivery/courier), IOM strongly encourages suppliers to submit bids via E-tendering as this will enhance the integrity and transparency of the procurement process, reduce manual errors and enable the streamlining of the processes, leading to an overall more effective process.</i></p>
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a vendor's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Contractual Terms	Any Purchase Order that will be issued as a result of this RFQ shall be subject to the IOM standard terms for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement or IOM standard contract templates.
Documents to be submitted	Bidders shall submit and sign the-bid submission form below.
Quotation validity period (days)	<p>The vendor quotation should remain valid for the following number of days from the deadline for the submission.</p> <p>30</p>
Price	Quotations shall be for the goods, works and/or services stated in the Specification/TOR/SOW
Clarifications	<p>Contact details for correspondence, notifications and clarifications</p> <p>Click or tap here to enter text.</p> <p>Contact Name: Naima MHAMDI</p> <p>E-mail address: nmhamdi@iom.int</p>
Evaluation method	The contract will be awarded to the lowest price substantially compliant offer
Right not to accept any quotation	IOM is not bound to accept any quotations, nor award a contract or purchase order

Response Rules

	Rule
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

Thank you and we look forward to receiving your quotation.

Issued by: Route des Morillons, 17Geneva Switzerland

Name:

Title:

Date: 2025-02-18 22:23:39.0

Requirements

**Response is required*

Cher Soumissionnaire,

Nous vous invitons à soumettre votre meilleure offre de prix HTVA pour la soumission de votre candidature selon les ToRs ci-joint, en réponse à la demande de devis RFQ 30000002342.

Vous trouverez tous les détails concernant cette demande sur la plateforme WAVE, où elle a été publiée.

Votre devis devra être soumis au plus tard le **26 février 2025 à 11h00**, sur Wave ou bien sur IOMTNBIDS@iom.int.

Merci de considérer le formulaire de demande de devis joint à cet appel d'offre au lieu de la demande de devis par défaut.

Merci d'avance pour votre participation.

Cordialement,

Section 1. Eligibility

*1.

1. Au moins une maîtrise en sciences économiques et en GRH
2. Une expérience d'au moins cinq (5) ans dans la consultation de projet ou le conseil, dans le domaine de l'emploi, de la formation professionnelle, du social, ou du développement ;

4. Une expérience de collaboration d'au moins cinq (5) ans avec les partenaires gouvernementaux et le secteur privé sur les questions d'emploi, d'émigration /migration de main-d'œuvre, de coopération au développement, ou autre domaine pertinent à la mission, est souhaitée ;

8. Légalement enregistré ;

9. Droit d'exercer en Tunisie (avoir les autorisations nécessaires)

Select one of the following:-

- a. YES(*Response attachments are required*)
 b. NO(*Response attachments are required*)

Section 2. Evaluation Criteria

*1.

Le nombre d'année d'expérience (min. 5 ans) ans dans la consultation de projet ou le conseil, dans le domaine de l'emploi, de la formation professionnelle, ou du développement ou dans tout autre domaine lié à la mission
De 5 à 9 années (15 pts)
10 années et plus (30 pts)

Select one of the following:-

- a. YES(*Response attachments are required*)
 b. NO

*2.

Avoir une expérience de collaboration avec les partenaires gouvernementaux et le secteur privé sur les questions d'emploi, d'émigration /migration de main-d'œuvre, de coopération au développement, ou autre domaine pertinent à la mission

De 5 à 9 années (5 pts)

10 années et plus (10 pts)

Select one of the following:-

- a. YES(*Response attachments are required*)
 b. NO

*3.

Avoir une expertise métier (secteur de BTP)

Select one of the following:-

- a. YES(*Response attachments are required*)
 b. NO

*4.

Une excellente maitrise de l'arabe, l'anglais et du français (écrit et parlé)

Select one of the following:-

- a. YES(*Response attachments are required*)
 b. NO

*5.

De solides capacités conceptuelles et analytiques

Select one of the following:-

- a. YES(*Response attachments are required*)
 b. NO

*6.

Appréciation de la note méthodologique :
<i>La méthodologie est cohérente et démontre d'une bonne compréhension de la mission (10 pts)</i>
<i>Le chronogramme d'activités est cohérent et adapté (5pts)</i>
<i>Des capacités démontrées à livrer des rapports de qualité dans des délais serrés (5pts)</i>

Select one of the following:-

- a. YES(*Response attachments are required*)
 b. NO

*7. **Avoir une expérience avec les agences onusiennes**

Select one of the following:-

- a. YES(*Response attachments are required*)
 b. NO

Lines

Delivery Requirements:

Currency of the Quotation: TND					
INCOTERMS:					
Item No	Description	UOM	Qty	Unit price	Total price
	Cartographie des besoins en compétences dans le secteur du Bâtiment et Travaux Publics en Italie et en Tunisie et analyse de l'offre de formation avec ONEQ				
Total Price					

COMPANY PROFILE (Vendor Information Form)

For New Suppliers Only

Note that IOM only accepts bids submitted as per the required response method. In most countries, IOM only accepts bids submitted through E-tendering. In countries where IOM accepts bids submitted through several methods (i.e. by E-tendering, by email or by physical delivery/courier), IOM strongly encourages suppliers to submit bids via E-tendering as this will enhance the integrity and transparency of the procurement process, reduce manual errors and enable the streamlining of the processes, leading to an overall more effective process.

Item Description	Detail
Legal name of bidder*	
Legal Address (house no, street name, zip code, city*, region*, country*)	
Website	
Registration date* and VAT number*	
Legal structure	
Business type/industry category*	
Are you a UNGM registered vendor?	
Do you provide services/goods internationally?	
Contact information*	Company Tel/Mobile: Company Email: Contact Person 1: Contact Person 2:
Disability inclusive business*	
Women-owned/controlled*	
Bank Information	Bank Name: Bank Address: IBAN: SWIFT/BIC: Account Currency: Bank Account Number: Other relevant information:

¹ If company id not registered in UNGM or with IOM. If supplied to IOM already, please indicate if there are any changes to be incorporated in the vendor information sheet signed earlier

BIDDER'S DECLARATION OF CONFORMITY

Note that IOM only accepts bids submitted as per the required response method. In most countries, IOM only accepts bids submitted through E-tendering. In countries where IOM accepts bids submitted through several methods (i.e. by E-tendering, by email or by physical delivery/courier), IOM strongly encourages suppliers to submit bids via E-tendering as this will enhance the integrity and transparency of the procurement process, reduce manual errors and enable the streamlining of the processes, leading to an overall more effective process.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I hereby represent and warrant that neither the vendor, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the vendor any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.

² This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that, the vendor will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor undertakes to comply with the Code of Conduct, available at https://www.ungm.org/Public/CodeOfConduct .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the vendor to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I certify that I am duly authorized to sign this Declaration and on behalf of the vendor I agree to abide by the terms of this Declaration for the duration of any contract entered into between the vendor and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the vendor, with immediate effect and without liability, in the event of any misrepresentation made by the vendor in this Declaration.

Name:

Title:

Date: 2025-02-18 22:23:39.0

Note: Contract terms are associated with this RFQ. If you received this RFQ by email, the contract terms document is attached. Otherwise, the contract terms document is faxed or mailed separately. The contract terms document is an inseparable part of this RFQ.