**Youth-led Initiative:**

**Call for Training Agencies**

**RQTUN230753 – RRF Kram**

# **Organization:**

FHI 360 is a global development organization with a rigorous, evidence-based approach. Our professional staff includes experts in civil society, peacebuilding, health, nutrition, education, economic development, environment, and research. FHI 360 operates from 60 offices with 4,200 staff in the U.S. and around the world. Our commitment to partnerships at every level and our multidisciplinary approach enable us to have a lasting impact on the individuals, communities, and countries we serve – improving lives for millions.

# **Project Overview:**

# The United States Agency for International Development (USAID) is funding the Ma3an project, a seven-year (September 2018 – August 2025) project that aims to increase Tunisian youth civic engagement and economic empowerment to advance progress towards sustainable, inclusive development in Tunisia. Ma3an is implemented by FHI 360, a non-profit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions.

# **Ma3an youth-led initiatives in Kram:**

Ma3a project supporting the implementation of youth leaders’ initiative Kram, The business landscape is rapidly changing and there is a need for a comprehensive training program to help aspiring young leaders develop the skills and knowledge necessary to succeed. This activity aims to build the capacity of youth in the entrepreneurship club by providing them with the necessary training, resources, and mentorship. The objective is to provide a supportive environment for young people to learn and develop the skills they need to succeed in the workforce, either as entrepreneurs or employees. The activities will include delivering training for 200 young leaders in themes related to entrepreneurship and business creation and management at the renovated youth center of Kram. The 200 trained youth leaders will work with youth at the youth center of Kram to cascade training and lead the organization of events that aims to promote entrepreneurship opportunities and employment at Kram youth center.

**Required training agencies Service:**

The training agencies service will lead the development and facilitation of training in

* Training 1: 3 sessions of 2 days Training in job search skills (Each group 20 youths)
* Training 2: 2 sessions of 3 days training of trainers in job search skills (TOT) (Each group 10 youths)
* Training 3: 3 sessions of 3 days Training in Build your Business training (Each group 20 youths)

The training has to covers the topics needed to grow an existing business as marketing, sales, operations, team management, customer service, and strategic planning.

* Training 4: 3 sessions of 2 days training in Soft Skills training (Time Management/Communication Skills/Emotional Intelligence) (Each group 20 youths)
* Training 5: 3 days Training in Soft Skills training of Trainers (Time Management/Communication Skills/Emotional Intelligence) (Each group 10 youths)
* Training 6: 3 sessions of 4 days Training in Business creation training (Each group 20 youths)

The training has to covers the topics to transform a business idea to a viable concept as idea generation, market research, business planning, legal requirements, and financial considerations

# The schedule of the trainings will be shared with the selected company. The tentative start date of the trainings is **Monday September 15th, 2023**.

# **Target Audience:**

* **20 youths per training and 10 youths per training of trainers** between 18 to 29 years old

**Expected Deliverables:**

* Develop a rigorous methodology on workshops themes/subthemes, content, format, and type of interaction with audience (Training Preferred to be delivered in Arabic or/and Tunisian dialect).
* Lead the implementation and facilitation of the training sessions.

**Event Location:**

* Location: **Kram**
* 1 room with at least capacity of 25 pax equipped with projector and a projection screen.

# **Payment Terms**

* FHI360 standard payment method is 30 days following the accepted service delivery and invoice reception.
* The service provider may issue an invoice following the finalization of each training he was selected for.
* FHI360 terms and conditions are detailed in the following link : [PO Terms and Conditions in French](https://www.fhi360.org/sites/default/files/media/documents/purchase-order-terms-conditions-french.pdf)

**Financial offer:**

The Vendor may submit his price offer without VAT. FHI360 is exempted from VAT tax.

The price offer should be complete and include all expenses needed to ensure the service (such as transportation, administration or other expenses)

**Submission Documents :**

- Tax ID (Patent & RNE)

- Official Bank details document

- CVs of the facilitators

- 3 Reference and demonstrated experience working facilitation experience with mixed audience

- Proposed working methodology: a separate document for each Training

- Complete Financial Offer

**Selection Criteria:**

- Price 40%

- Technical Offer (CV, Proposed working methodology and reference) 30%

- Payment Terms 30%

\* FHI360 can select one or several service providers to lead theses trainings.

Applications should be submitted to FHI 360 no later than **August 03rd 2023,** by email to:

tunisprocurement@fhi360.org.

Please use this subject for your submission mail: **RQTUN230753 relaunch – RRF KRAM -Training Agency**. Your application may not be considered if another subject is used.

Only complete applications will be considered.