

TECHNICAL OFFER FORM
RFQ/LBY/TR/22/045
FOR THE SUPPLY AND DELIVERY OF
TONER CARTRIDGES

#	Printer Model	Ink /Cartridge reference	Does your offer meet the requirements in Annex A?	Warranty Period	Delivery time
1	HP Color LaserJet MFP m479fdw	HP 415A Black Original LaserJet Toner Cartridge, W2030A	Yes / No		
		HP 415A Cyan Original LaserJet Toner Cartridge, W2031A	Yes / No		
		HP 415A Yellow Original LaserJet Toner Cartridge, W2032A	Yes / No		
		HP 415A Magenta Original LaserJet Toner Cartridge, W2033A	Yes / No		
2	HP LaserJet Enterprise Flow MFP M880z	HP 827A Black Original LaserJet Toner Cartridge, CF300A	Yes / No		
		HP 827A Cyan Original LaserJet Toner Cartridge, CF301A	Yes / No		
		HP 827A Magenta Original LaserJet Toner Cartridge, CF303A	Yes / No		
		HP 827A Yellow Original LaserJet Toner Cartridge, CF302A	Yes / No		
		HP 828A Original LaserJet Image Drum - Cyan (CF359A)	Yes / No		
		HP 828A Original LaserJet Image Drum - Black (CF358A)	Yes / No		
		HP 828A Original LaserJet Image Drum - Yellow (CF364A)	Yes / No		
		HP 828A Original LaserJet Image Drum – Magenta (CF365A)	Yes / No		
		Fuser Kit Original for HP 880z (Order 220V-C1N58A)	Yes / No		
		Transfer Kit Original for HP 880z (Order D7H14A)	Yes / No		

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- All offered products must be genuine and covered by warranty.
- An HP certificate of Origin must be submitted with the offer. `
- The selected bidder will be required to include the serial numbers of all offered items in the delivery note.
- The required delivery is maximum two (3) to five (5) weeks upon receipt of the Purchase Order from UNHCR.

NB: UNHCR might request an inspector from HP to attend at the delivery date to confirm the authenticity of the offered products.

Company Name:

Company Signature

Company Stamp:

Date

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Nr.	Required Technical Documents	Yes / No
1	The bidder has submitted a valid Registration certificate proving that bidding company is registered in Tunisia and was established on or prior to 29/08/2019 (Registre de commerce)	
4	Valid Tax Certificate (Patente)	
5	The bidder has submitted a written declaration confirming that all products are HP genuine and under warranty	
6	The bidder has provided a duly filled Annex B describing compliance with specifications included in Annex A and highlighting any possible differences.	
7	The bidder has submitted a signed and stamped copy of Vendor Registration Form (Annex D) or, if the company is already registered with UNHCR, an empty Vendor Registration Form clearly indicating the UNHCR Vendor ID.	
8	Bank statement including the account number, name and currency (TND) (unless the company is registered with UNHCR, and the bank details have not changed)	
9	The bidder acknowledges the UNHCR General Conditions of Contract for the Provision of Goods by submitting a signed and stamped copy of (Annex E)	
10	The bidder acknowledges the UN Supplier Code of Conduct by submitting a signed and stamped copy of (Annex F)	
11	The bidder confirms that the company is not included in UN/UNGM/EU sanction list by submitting Duly signed and stamped (Annex G)	