

## TECHNICAL OFFER FORM

Annex - B

ITB/LBY/TR/21/055

### FOR THE ESTABLISHMENT OF FRAME AGREEMENT FOR THE PROVISION OF PRINTING SERVICES

| Nr. | Description                         | Bidder's Offer | Your offer meets the Requirements in Annex A? (Y / N) | Additional Comments (if any) |
|-----|-------------------------------------|----------------|---|------------------------------|
| 1   | A3 (paper) 80 gsm                   |                | Yes / No  |                              |
| 2   | A4 (paper) 80 gsm                   |                | Yes / No  |                              |
| 3   | A4 (parchment paper) 120 gsm        |                | Yes / No  |                              |
| 4   | A5 (paper) 80 gsm                   |                | Yes / No  |                              |
| 5   | A1                                  |                | Yes / No  |                              |
| 6   | A2                                  |                | Yes / No  |                              |
| 7   | Business Card 85mm x 54mm (350 gsm) |                | Yes / No  |                              |
| 8   | Stickers                            |                | Yes / No  |                              |
| 9   | Magnetic Stickers                   |                | Yes / No  |                              |
| 10  | Leaflets                            |                | Yes / No  |                              |
| 11  | Envelopes                           |                | Yes / No  |                              |
| 12  | Posters                             |                | Yes / No  |                              |
| 13  | Banners                             |                | Yes / No  |                              |
| 14  | Flyer / Leaflet                     |                | Yes / No  |                              |
| 15  | Banner                              |                | Yes / No  |                              |

## TECHNICAL OFFER FORM

Annex - B

ITB/LBY/TR/21/055

### FOR THE ESTABLISHMENT OF FRAME AGREEMENT FOR THE PROVISION OF PRINTING SERVICES

|    |               |  |          |  |
|----|---------------|--|----------|--|
| 16 | Letterhead    |  | Yes / No |  |
| 17 | Sticker (PVC) |  | Yes / No |  |
| 18 | Roll ups      |  | Yes / No |  |
| 19 | Delivery Time |  | Yes / No |  |

\*In case if bidder wishes to submit multiple offers, a separate Technical Offer Form is requested to be submitted with clear identification of the option number, which must be highlighted on the corresponding Financial Offer Form too.

**Company Name:**

**Company Signature:**

**Company Stamp:**

**Date**

## TECHNICAL OFFER FORM

Annex – B1

ITB/LBY/TR/21/055

### FOR THE ESTABLISHMENT OF FRAME AGREEMENT FOR THE PROVISION OF PRINTING SERVICES

#### CHECKLIST FOR REQUIRED TECHNICAL DOCUMENTS

| Nr. | Required Technical Documents   | Yes / No |
|-----|--|----------|
| 1   | The bidder has submitted a registration certificate proving that bidding company was established on or before 31/08/2018.  |          |
| 2   | The bidder has submitted a valid tax certificate (Patente, identifiant unique)   |          |
| 3   | The bidder has submitted a proof of Experience of a minimum of two similar projects completed by the company. (Purchase/Work orders/Contracts or relevant reference contact details (email ID and phone number)) |          |
| 4   | The Vendor has submitted a signed and stamped copy of Vendor Registration Form (Annex D) including bank account accepting TND payment or existing UNHCR vendor ID  |          |
| 5   | The Vendor acknowledges the UNHCR General Conditions of Contract (Annex E)   |          |
| 6   | The Vendor acknowledges UN Supplier Code of Conduct (Annex F)  |          |
| 7   | Confirmation that bidder is not included in UN/UNGM/EU sanction list: (Annex G) dully filled/signed and stamped  |          |