**Description de l'emploi**

Deloitte Consulting Overseas Projects LLC invite les organisations potentielles par le biais de cette demande de proposition (DP) à soumettre leurs propositions pour les services décrits dans l’étendue des travaux, qui est une activité du programme TADAEEM financé par Agence Américaine de Développement International (USAID).

Tous les offrants intéressés doivent envoyer un courriel à Galegrett@deloitte.com pour recevoir une copie de DP et les annexes accompagnées.

**Soumission des questions:** Les questions concernant les aspects de DP peuvent être soumises par courriel à Galegrett@deloitte.com au plus tard le 20 juin 2018 à 16h00 (EST). Veuillez indiquer « RFP-TADEEM, QUESTIONS » dans le sujet du courriel. Aucune question ne sera répondue par téléphone ou en personne; toutes les questions doivent être posée par écrit.

Les propositions doivent être reçues au plus tard le 07 juillet 2018 avant 16h00 (EST).

**A propos de l’organisation**

Deloitte apporte des solutions innovantes et des approches fiables pour aider Agence Américaine de Développement International (USAID) à exécuter sa mission et atteindre un impact de développement transformatif. Depuis plus de 25 ans, Deloitte a livré plus de 2 milliards de dollars dans la mise en œuvres des projets de l’USAID dans plus de 100 pays apportant des solutions de pointe au programmes de développement international, initiatives et stratégies axées sur la mission. Notre secteur des organisations donatrices internationales améliore notre capacité à soutenir les initiatives de développement en tirant parti de notre entreprise mondiale et apportant des méthodes innovantes, des outils et des accélérateurs pour développer, tester, et itérer continuellement de nouvelles façons de résoudre les problèmes de développement.

1. **Scope of Work**

**A. Background and Specific Challenges to Be Addressed by this SOW**

Since the 2011 elections for a National Constituent Assembly, Tunisia has been making efforts to involve women and youth with the implementation of a quota for their participation in those elections. After 7 years, much effort have to be engaged to involve women, youth and marginalized groups in the decision making process and on their political involvement. Many challenges exist, such as the mentality of Tunisian people especially in the remote areas, the lack of trust in politics and public authorities and also the lack of mechanism to involve those groups due mainly to lack of communications and national strategy to be implemented evenly in the regions.

TADAEEM in its various objectives will be focusing on gender issues, youth and marginalized groups at the local and regional level in order to implicate them and to make their voice heard in the development and budget plans to come.

The TADAEEM project will seek to improve citizen perceptions of government through three inter-related objectives:

Objective 1: Improve citizen participation in and oversight of key government functions

Objective 2: Municipal Institutional Service Delivery Performance Improved

Objective 3: Regional and national service delivery mechanisms improved to respond to needs of citizens

A subcontractor will be hired, to be mainly involved in objective 1 with possibly some punctual interventions in Objective 2 in regards of women and youth involvement in the municipal work.

TADAEEM will be operating in 11 governorates and 31 municipalities; the subcontractor will be mobilized in selected municipalities depending on the timing of TADAEEM activities in the field, subcontractor presence and experience in the identified municipalities. These areas vary from large to small municipalities, existing, enlarged and newly created municipalities, with common problems regarding gender involvement in local governance, particularly in the decision making process.

The main priority identified for the subcontractor is the empowerment of women in the decision making process with a focus on technical empowerment in their implication for development and budget planning as related to service delivery. The TADAEEM project will be focusing on the improvement of municipal and non-municipal service delivery.

**B. Objective**

The subcontractor will contribute to the identification and selection of local and regional CSOs focusing on gender issues, develop and provide a capacity building program in close cooperation with the TADAEEM team, and assist CSOs in their effort to mobilize women in the decision making process. In addition, CSOs might be involved in empowering women officials at the municipality level in their role as leaders in their field.

**C. Specific Tasks under this Scope of Work**

Under this Scope of Work, the Subcontractor shall perform, but will not be limited to, the following tasks:

**Task 1**: **Identification and selection of CSOs**

**Activity 1.1**: Propose a list of CSOs active in their area and engaged in gender issues (by highlighting any gender indicator reflecting their engagement)

**Task 2**: **Capacity building program for gender-based CSOs**

**Activity 2.1**: Develop in close collaboration with TADAEEM team capacity building program modules for CSOs trainings, coaching and technical assistance (gender budgeting, development plan, mobilization

**Activity 2.2**: Implementation of the capacity building program according to the TADAEEM CSO training program

**Activity 2.3**: Evaluation and reporting on capacity building activities held and resulting actions (e.g. recommendations drafted, submitted to municipality and included in municipal plans, meetings held with municipal officials on women’s issues)

**Task 3: Technical assistance for gender-based CSOs in their participation in the decision making process**

**Activity 3.1**: Assistance to CSOs to develop their capacity to engage and mobilize citizens in their activities, with a focus on gender inclusion in the decision making process as a whole?

**Activity 3**.**2**: Assist CSOs in developing sets of recommendations at the municipal and regional level for gender issues of their citizens, gender budgeting and development plan

**Activity 3.3**: Monitoring and evaluation of gender focused activities realized by CSOs

**D. Deliverables**

The Consultant shall produce the following deliverables by the end of this consultancy:

* List of gender focused CSOs by municipality and regions and their characteristics (and indicators) for the TADAEEM database of CSOs
* Reports on meetings held with focus on strengths, weaknesses and needs of gender-based CSOs
* Materials for capacity building focused on gender Training modules for the capacity building program in relevant topics such as gender mobilization, engaging local and regional authorities, and gender budgeting
* Training reports, participant list, evaluation of the trainings (pre and post knowledge tests developed in conjunction with TADAEEM
* Work plan for technical assistance to be provided for CSOs
* Reports on CSO recommendations formulated to be submitted by TADAEEM to local and regional authorities
* Monitoring and evaluation report on gender-based CSOs involvement with municipal and regional authorities along with documented evidence of outcomes (e.g. inclusion of recommendations in plans)
* In addition, the Subcontractor shall provide write-ups, summaries, photos and other TADAEEM requested documentation of their activities as needed

1. **Period and Place of Performance**

The work, undertaken in **the TADAEEM selected areas of intervention, will be accompanied by detailed task orders with defined outputs and deliverables,** and will take place between **September 1, 2018 – September 30, 2019.**