

## ANNEX C: CALL FOR EXPRESSION OF INTEREST

CALL FOR EXPRESSION OF INTEREST No.		
Project title and Identification:		Project Location:
Registration, profiling and data management		Tunis, Zarzis, Medenine, Sfax
Brief Background of the Project:		
Gathering relevant and detailed bio-data upon registration is essential in order to have a refined and precise picture of the refugee caseload. Registration is carried out by UNHCR on the basis of a pre-registration interview. Data gathered is then entered into UNHCR profiling systems.		
Goal/Objective, Expected Outcome and Main Activities:		
Pre-registration of asylum seekers, maintenance of documentation, sharing of bio and case data		
Intended Population of Concern:		
Refugees (Syrian and non-Syrian population)		
Project Period [estimated start and end dates of project]:		
1 <sup>st</sup> June 2017 – 31 <sup>st</sup> December 2017		
Submission Deadline:		Date Decision Results to be Communicated to Applicants:
12 May 2017		26 May 2017
Selection Criteria		
Choose relevant criteria	Criteria Description	Assigned Weighting (optional)
x	<b>Sector expertise and experience:</b> the required specific skills, sector specialists, knowledge and human resources.	40%
x	<b>Project management:</b> ability to deliver project objectives, accountability mechanisms and sound financial management, taking into account the audit results of the previous UNHCR-funded projects, past performance and the external audit of partners' financial statements, where applicable.	20%
x	<b>Local experience and presence:</b> ongoing programme in the area of operation; local knowledge; engaging refugees and other persons of concern; trust from local communities; local presence; partner policy on community relations; complaint mechanisms for persons of concern; self-organized groups of persons of concern; and other factors that would facilitate access to and better understanding of the persons of concern and that would reduce administrative difficulties.	15%
x	<b>Contribution of resources:</b> evidenced and documented contribution of resources to the Project in cash or in-kind (e.g. human resources, supplies and/or equipment) by the partner that are presently available (or potentially mobilized by the partner) in order to supplement UNHCR resources.	5%
x	<b>Cost effectiveness:</b> level of direct costs and administrative costs imposed on the Project in relation to project deliverables.	15%
x	<b>Experience working with UNHCR:</b> global and/or local partnerships including knowledge of UNHCR policies, practices and programmes, including an understanding of and ability to work within UNHCR's funding	5%

	limitations and associated inherent risks. Partners that have three consecutive qualified audit opinions for UNHCR-funded projects may not be considered.	
	<b>Other:</b> as required by the UNHCR Office for any specific project (specify)	
Other information (optional)		

Issuing UNHCR Office

Contact Address

Signature, Head of Office

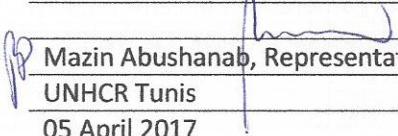
Full name and title, Head of Office

Name of UNHCR Office

Date

UNHCR Tunis Office, Tunisia

20, rue des lacs Mazourjes, les Berges du lac1

 Mazin Abushanab, Representative

UNHCR Tunis

05 April 2017